# Summer Day Camp

Welcome to the UCSB Summer Day Camp!

We have assembled this packet in order to provide you with information concerning your child's enrollment in camp.

We have arranged with campus parking services to allow for free 30-minute parking in the 6 spaces located directly in front of the camp gate in parking lot 30. If you already have a UCSB parking pass please choose a different space so that those without can take advantage of this offer.

If you plan on parking longer than 30 minutes or in a different parking lot you will need to purchase a pass from the automated machines in the lot. Plan on visiting campus often this summer? You can buy a 30-day pass from Parking Services. Their office is located in lot 30 near the outfield of the baseball stadium. Website: www.tps.ucsb.edu

The following information is available in this packet:

**General information** - Outlines several camp policies you need to be aware of.

**FAQs** – Frequently asked questions about our Summer Day Camp.

UCSB Campus Map - Camp is located on Stadium Road adjacent to Parking Lot 30.

**Medication Permission Form** – Please fill out and return this form ONLY IF your child needs to take medication while at camp. You may download the <u>authorization form here.</u>

**Liability Waiver** – If you signed up online we will already have this form on file and you DO NOT need to turn in another copy. All others that register in person should return this form on the first day of camp. We MUST have this waiver on file before your child may attend camp.

Consent to Treatment Form – Please fill out this form online before the first day of camp. https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=86d4cd3f-6eaa-4ef9-901a-3247c7dcd127&env=na3&acct=36d87d60-c882-4887-835a-bc389fb776dd&v=2

To add sessions please take advantage of our online registration system at: register.recreation.ucsb.edu

Visit our registration portal at <u>register.recreation.ucsb.edu</u> and 'Sign In' to your account to see your account history and access receipts.

We hope the information contained in this packet will answer any questions you might have regarding camp; if not please feel free to email us at <u>camps@recreation.ucsb.edu</u> or call (805) 893-3913. To reach the field office during camp please call (805) 893-4821.

See you at camp!

# FAQs & General Information

# What happens FIRST when I drop off my child?

First, your child will be placed with a group of campers of similar age. Requests to be in the same group as a friend are honored providing the age difference is not substantial. However, this should be pre-arranged by completing that section of the application, or by emailing the Youth Programs Coordinator at <a href="mailto:camps@recreation.ucsb.edu">camps@recreation.ucsb.edu</a>. The Counselor to Camper ratio is approximately one counselor to every ten children.

# What do children DO at the UCSB Summer Day Camp?

All group daily activities are scheduled beforehand by the head counselors. The UCSB Summer Day Camp strives to provide the widest variety of fun and enriching summer activities for children of all ages.

Activities include: Arts & Crafts, Beach Days, Carnival, Computers, Drama, Field Trips, Field Hockey, Group Games, Innertube Water Polo, Lacrosse, Martial Arts, Movies, Movement, Nature Hikes, Ropes Adventure Course, Science, Soccer, Softball, Special Events, Swimming Tennis, Ultimate Frisbee, and so much more!

## Are there other activities available such as Swimming Lessons?

Yes! Swimming lessons are offered through the Recreation Department but please take note that availability is limited. 2022 Swim Lessons will be on sale beginning April 27 at 10am and do sell quickly. Please see our website or call the Aquatics Office for availability at (805) 893-2501.

## Is Camp open on Independence Day and Juneteenth?

Camp will be closed on Monday, July 4. This week, the cost of camp will be prorated to reflect the shorter week. Camp will run on June 20 as the Recreation Department will observe the Holiday on the 19th.

# **Disciplinary Procedure**

UCSB is committed to the idea that each camper should have a positive and enjoyable experience at summer camp, and the misbehavior of one camper, or a group of campers, should not be allowed to impact negatively on the experience of others. Please discuss the importance of good behavior before your child arrives at camp. Our discipline procedure is as follows

#### Progressive Discipline Steps for Participants:

- 1. **Counseling.** When a discipline incident occurs, the camper will be counseled and given description of the behavior changes required.
- 2. **Time Out.** If subsequent incidents occur, the camper may be asked to take a "Time Out". A "Time Out" is a 5 to 10-minute period that the camper spends quietly reflecting on the incident. The child then rejoins the group.
- 3. Parent Contact. If a series of discipline situations occur, the child's parent or guardian will be contacted.
- 4. **Suspension:** A student who continually disregards instructions will be suspended for 1 day. The parent or guardian will be advised.
- 5. **Termination:** If the child's behavior remains unacceptable then the parent or guardian will be informed and the child will be dropped from the program. No refund of camp fees will be given for current session, partial refund will be granted for future session.

## What is your Tax ID Number?

Do you have more questions?

For those of you who deduct your child care expenses, please note our Federal Tax ID Number. This number belongs to the UC Regents: 95-6006-145

Check out our Frequently Asked Questions <u>"FAQs"</u> page online.

## General Information

# **Camp Location**

The Day Camp Headquarters are located next to parking lot #30 on Stadium Road. We are on the playing field between the track and the baseball stadium at UCSB.

#### **Drop-off time is between**

8:15am and 9:00am

#### Pick-up time is between

4:15pm and 5:15pm

## **Bring to Camp Daily**

Lunch

A morning snack
An afternoon snack
Bathing suit & towel
Sunblock

Hat

Water Bottle

Backpack

# Please put child's name on all belongings Apply sunscreen before arrival

Each child should wear comfortable clothes, 'closed toe' athletic shoes (not sandals) and socks. Bring a jacket as well, since foggy mornings at UCSB can be very cold.

Cell phones are NOT to be used during camp except for in an emergency or to speak to parents/guardians. Please advise your child before attending camp of our cell phone policy.

#### **Lost & Found**

The "Lost & Found" is located at the Day Camp Field Headquarters. Unclaimed items will be donated to charity 2 weeks after the end of each session.

#### Check-In & Check-out

Each morning please check your child in at the table by the main gate.

If you have any questions about the daily schedule, please refer to the posted schedule next to the check-in tables. If you need to pick-up your child early, let your child's counselor know when you drop-off that morning. A written note would be greatly appreciated. Check the daily schedule for your child's group as it is your responsibility to locate your child and check him/her out with the appropriate group counselor. Activity schedules are available at the camp office at the field.

Please be prepared to show ID at check out and keep your list up to date as to who is allowed to pick up your child.



#### Late Pick-up Fee

We understand that problems and disruptions sometimes occur during a parent's day that can throw off schedules. However, in order to compensate our counselors for having to stay late, we assess a \$10.00/quarter hour childcare fee for children picked up after 5:15 p.m. This amount is due upon late pick- up

#### Cancellations

Email your cancellation request to <u>camps@recreation.ucsb.edu</u>

Cancel two weeks or more before a session begins and receive a full refund, less a \$25 administration fee, plus \$5 per session cancelled. Cancel up to one week (the preceding Monday) before a session begins and receive a refund less a \$25 administration fee, plus \$20 per session cancelled. There will be no refunds granted if cancellation occurs less than one week before your session begins. Exceptions may be made in cases of sickness, injury, or family emergency. Refund request exceptions must be made in writing and include supporting documentation (i.e., Doctor's Note).

# **Camp Rules**

Parents, please review these rules with your children before camp.

# **Camp Rules**

- 1. The Buddy System. Campers are to have a buddy at all times. This makes it easier to keep track of everyone. If the campers need to leave the group for any reason, they must ask their counselor for permission and take a buddy. Bathroom trips at the main field can be taken with a buddy and permission.
- 2. Campers must always stay in view of the counselors unless given permission to leave with a buddy.
- 3. No name calling or foul language.
- 4. No hitting, kicking, or spitting. Keep hands and feet to yourself.
- 5. No picking up sticks, rocks, or branches. No throwing things except equipment used in a game.
- 6. Pick up after yourselves; especially after lunch. Trash goes to the trash cans.
- 7. Everyone must share equipment.
- 8. Always listen to your counselor.
- 9. Leave toys, electronic games, and devices at home.
- 10. Tell a counselor when there is a problem or if something makes you unhappy.
- 11. Treat other campers, counselors, and belongings with respect.
- 12. Wait for your counselor to say it is safe then look both ways before crossing bike paths.
- 13. Always remember the "Golden Rule"! Treat others the way you would like to be treated.

#### **Lunch Time Rules**

- 1. Be sure your lunch is zipped in your backpack until you are ready to eat. The seagulls and ants will get any unguarded food!
- 2. No throwing water, drinks, or food.
- 3. Eat your own food; no sharing unless with a sibling.
- 4. Stay within the boundaries and in sight of a counselor at all times. If you are not sure of the boundaries, please ask a counselor.

#### **Gymnastics Rules**

- 1. Shoes and socks must be taken off and left at the door.
- 2. Stay off all equipment until counselors give the okay to use.
- 3. All campers must stretch together in order to participate in gymnastics activities

#### **Pool Rules**

- 1. You may not enter the water until the lifeguard and counselors give the okay.
- 2. No running on the pool deck or in the locker rooms.
- 3. You must take a swim test\* before being allowed in the deep end. If you pass the test you will be issued a wrist band. You must be wearing your wristband to go into the deep parts of the pool. Never give your wristband to another child.
- 4. There will be a bathroom break every 45 minutes when all children must exit the pool.
- 5. Before you jump off the diving board you must wait for the camper in front of you to swim off to the side.
- 6. You must wait for a counselor before entering or exiting the locker rooms.
- 7. There is a shower on the pool deck which campers may use to rinse off before changing. Showers in the locker rooms are not to be used by campers.

\*Swim tests will be administered at the beginning of each pool visit. We will keep track of each camper that has passed so the test will not have to be repeated for the duration of the summer. If a camper does not pass the test, it can be retaken the next day. The test consists of swimming 25 yards using a coordinated stroke which demonstrates the child's ability to put their face in the water as well as treading water for 1 minute.

# **COVID-19 Mitigation Policy/Information**

Participants must be up to date on COVID-19 vaccinations or have received a negative COVID-19 test result within 48 hours prior to your visit for a PCR test, or 24 hours prior for a rapid antigen home test (to be presented to staff on first day of attendance each week).

Parent/guardian must complete (for the participant) the On-Demand Daily COVID-19 Youth Screening Survey prior to arrival, and every day thereafter while on campus. Must receive a 'Green Badge' from the screening survey to come on to campus.

See more details here.

COVID-19 requirements are subject to change depending on government and campus health orders.



