

Department of Recreation

Youth Programs Assistant

For primary consideration, applications can be submitted by filling out the Google Form found [here](#). If you have any questions, please contact the Youth Programs Management Team at; camps@recreation.ucsb.edu.

Job Description

The Youth Programs Staff represent the Department of Recreation and all Youth Programs to Recreation staff, parents, participants, and the community. Youth Programs staff members are responsible for the general safety, development, and engagement of youth within our programs, ranging from ages 5-14 years old. These programs include, but are not limited to, UCSB Spring Day Camp, and the UCSB Summer Day Camp. It is important to understand the high responsibility of this role due to our program's long standing history and the trust the surrounding community puts into the programs we provide for their children. We are looking for people who are energetic, enthusiastic, and love working with children.

Responsibilities Include (But Are Not Limited To):

- Engage in and facilitate activities such as group games, sports, swimming, and arts and crafts.
- Assist with daily check-in to ensure that all children are in their assigned group and properly accounted for at all times.
- Maintain supervision of all children assigned to your group, and assist other staff members with other children as needed.
- Aid in the setup and breakdown of program activities in an effort to maintain organization and cleanliness of supplies.
- Be knowledgeable of all Youth Programs and Department policies and procedures, and enforce them as required.
- Provide First Aid and activate Emergency Protocols when necessary.
- Communicate appropriately and effectively with parents, community members, and department staff.
- Other duties as assigned.

Requirements:

- Must be at least 18 years of age.
- Maintain a current CPR / AED /First Aid for the Professional Rescuer certification. Classes will be provided by the department at a discounted fee upon employment.
- Complete all mandatory online child development and protection training courses.
- Be available for and attend all mandatory trainings and meetings.
- Preferred: Available to work during the summer for the UCSB Summer Day Camp Program

Pay (Staff are given stipends for the following):

- \$54.00 to complete online trainings
- \$36 to attend biweekly trainings
- \$180 to attend Mandatory Staff Training - Spring Day Camp
- \$270 to attend Mandatory Training - Summer Day Camp
- \$720.00 per week for the UCSB Spring Day Camp & UCSB Summer Day Camp